



Nikon Precision Inc.

Position Title: Bilingual Material Planner (Japanese/English)

Location: Portland, Oregon

Position Type: Full Time

Position Overview:

Parts inventory management and planning is a mission critical function for high-tech semiconductor equipment. Our planning team relies heavily on data mining skills by reviewing inventory levels and parts ordering reports to effectively evaluate our customer's needs. Analytics and multi-factor considerations of such data are critical requirements of this position.

In this role, you would be responsible for inventory functions involving materials management and reordering, while evaluating cost and maintaining optimal stocking levels of the most crucial components our customers require. Our parts must be available at less than 24 hours' notice, and your ability to analyze materials usage trends and anticipate future requirements is critical in this virtual customer facing environment.

If you possess the experience and ability to make rational parts purchases that ensure a high degree of parts availability for our servicing equipment, we encourage you to apply.

Description of responsibilities:

- Analyze past part usage to determine optimum inventory levels
- Anticipate future usage requirements to maintain minimum stocking requirements
- Interface with other Nikon departments, providing information as requested to resolve part issues
- Plan, schedule, and conduct customer meetings as required
- Communicate in written and spoken Japanese, work within Japanese and Western business cultures
- Independently develop and analyze data, and prepare metrics for senior management

If you have most or all of the following, please apply:

- Advance level of data manipulation in Microsoft Excel
- 5 years' experience using database and inventory / ERP software such as SAP or Oracle
- Project management skills
- APICS Certification preferred
- Technical familiarity of photolithography or other complex systems not required, but preferred

Required Skills/Abilities:

- Bachelor's degree in Business Management, Inventory Planning, or a related field
- 5+ years of relevant experience in high value purchasing
- Fluency in written and spoken Japanese and English languages
- Proficient in Microsoft Office programs especially in Excel
- Strong problem solving and analytical abilities
- Strong written and verbal communication skills

Physical Requirements:

- Prolonged periods sitting at a desk and working on a computer

Shift: Monday – Friday, 9:00 am – 5:00 pm; Evening, weekend, and holiday work may be required

Environment: Normal office conditions

Travel: Limited and planned travel to and from the field and Japan

Benefits:

Our strategic position in the marketplace attracts and retains the best and the brightest minds in the industry. Our corporate culture fosters success and a positive employment experience. Our ideal candidates possess strong individual talents, as well as a commitment to the success of the team.

Company Summary:

Nikon Precision Inc. (NPI) is a leading supplier of semiconductor production and inspection equipment. Our state-of-the-art photolithography equipment is used to image submicron geometries onto various substrates for the manufacture of integrated circuits, LCD panels, and other applications. Our tools help manufacture the heart of most consumer electronics on the market today, including computer, hard drive, non-volatile memory, smartphones, GPS units, and other emerging technical products.

Nikon is committed to providing a comprehensive package for the health and safety needs of our employees:

- A diverse international workforce
- Competitive compensation
- Cash bonus plan
- 401K plan
- Excellent medical, dental, prescription, vision, and life insurance programs
- Paid vacation and sick leave
- Voluntary spouse and dependent life insurance programs
- Voluntary long-term care and prepaid legal plans
- Tuition assistance to encourage continued development and growth
- Flexible spending accounts for health and dependent care expenses
- Employee discount program for Nikon products
- Confidential Employee Assistance Program
- Many positions have opportunities for domestic and international travel

Equal Employment Opportunity:

Nikon Precision Inc. is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, protected veteran status, genetic information, or any other characteristic protected by applicable law.

Privacy Notice and Consent:

Privacy Notice and Consent: Under the California Consumer Privacy Act of 2018 (“CCPA”) and other applicable privacy regulations, Nikon Precision Inc. (NPI) is required to disclose whenever personal information is collected from you in certain contexts, such as to provide or receive a product or service. If you have a visual disability, you may be able to use a screen reader or other tools to review the contents of this notice. More information about NPI’s Privacy Policy is available at: <https://www.nikonprecision.com/privacy/>. For CA Residents, please carefully review NPI’s Supplemental CCPA Privacy Policy available at: <https://www.nikonprecision.com/privacy/caresidentsonly/>.

By clicking “apply,” you authorize and give your consent for NPI to use the personal information you provided for future communications related to the recruitment and hiring process, both for current and future job openings (“Purpose”). You further certify that you are over 18 years of age. NPI may be required to provide your contact information to third parties in order to perform the above Purpose. However, NPI does not sell, rent, or lease your personal information to third parties.